

Public Document Pack



To: All Members of the Council

Town House,
ABERDEEN, 23 August 2019

COUNCIL

The Members of the **COUNCIL** are requested to meet in Council Chamber - Town House on **MONDAY, 2 SEPTEMBER 2019 at 10.30am.**

FRASER BELL
CHIEF OFFICER - GOVERNANCE

B U S I N E S S

ADMISSION OF BURGESSES

1(a) Admission of Burgesses

DETERMINATION OF URGENT BUSINESS

2(a) No urgent business at this stage

DETERMINATION OF EXEMPT BUSINESS

3(a) Members are requested to determine that any exempt business be considered with the press and public excluded

DECLARATIONS OF INTEREST

- 4(a) Declarations of Interest (Pages 5 - 6)

DEPUTATIONS

- 5(a) Requests for Deputations

MINUTES OF PREVIOUS MEETING(S) OF COUNCIL

- 6(a) Minute of Meeting of Aberdeen City Council of 24 June 2019 - for approval (Pages 7 - 16)

REFERRALS FROM COMMITTEES

- 7(a) No referrals to date

BUSINESS PLANNER AND OTHER MINUTES

- 8(a) Business Planner (Pages 17 - 18)

GENERAL BUSINESS

- 9(a) Review of Polling Districts and Polling Places - GOV/19/323 (Pages 19 - 30)

- 9(b) External Funding Update (Smart HyAware and Fuel Cell Cargo Pedelecs) - PLA/19/355 (Pages 31 - 36)

NOTICES OF MOTION

10(a) Councillor Duncan

Fast Track Cities

“Council notes that Fast Track Cities is a global partnership and initiative, focusing on developing a network of cities pledged to achieve the commitments in the Paris Declaration on HIV prevention, diagnosis and treatment; that Glasgow City Council signed up to be a fast track city at the end of 2018 and the aim is to have all 7 Scottish cities signed up, making Scotland the first country in the world to have all cities signed up to the Fast Track Cities initiative by signing the Paris Declaration.

The Paris Declaration commitments are:

(a) 90-90-90 targets:

- To ensure that 90% of people living with HIV know their status
- To improve access to antiretroviral treatment for people living with HIV to 90%
- To increase the proportion of people living with HIV on ART with an undetectable viral load to at least 90%; and

(b) To reduce stigma and discrimination related to HIV to zero with long term goals by 2030:

- Zero new HIV transmissions
- Zero HIV-related deaths
- Zero HIV-related stigma

Council welcomes the fact Aberdeen City meets the 90-90-90 targets already but acknowledges that there is more work to do to reach the 2030 goals and reduce stigma and notes that there are issues in Aberdeen in particular with reducing the incidence of late diagnosis of HIV, maintaining the number of people who are on treatment with antiretroviral treatment, which is a particular challenge in our city due to a transient population, and ensuring that ‘harder to reach’ groups are engaging with treatment and support.

Council agrees that tackling HIV stigma and maintaining and improving the treatment rates in Aberdeen meets the aims of the Aberdeen City Health & Social Care Partnership’s Strategic Plan 2019 - 2022 which promotes person-centred care and peer support and also the Resilient, Supported and Included aims of the Local Outcome Improvement Plan.

Council therefore recommends that the Lord Provost signs the Paris Declaration on behalf of the Council and instructs the Chief Officer of the Aberdeen City Health & Social Care Partnership to work with Community Planning partners to produce an action plan which will improve performance on the 90-90-90 targets and make progress towards the 2030 goals and report back to Community Planning Aberdeen and the Integration Joint Board on implementation of the Action Plan and work done as part of the Fast Track Cities initiative.”

10(b) Councillor Yuill (Pages 37 - 40)

Please see the enclosed paper for details

10(c) Councillor Yuill

“That this Council has no confidence in the new UK Prime Minister and Government to act in the best interests of the citizens of Aberdeen, Scotland and the UK and instructs the Chief Executive to write to Aberdeen’s MPs urging them to support any no confidence motion in the UK Government that is tabled in the House of Commons.”

EXEMPT / CONFIDENTIAL BUSINESS

11(a) No exempt/confidential business at this stage

EHRIAs related to reports on this agenda can be viewed at
[Equality and Human Rights Impact Assessments](#)

To access the Service Updates for Council please use the following link:
<https://committees.aberdeencity.gov.uk/ecCatDisplayClassic.aspx?sch=doc&cat=13450&path=0>

Website Address: www.aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Martyn Orchard, tel. 01224 523097 or email morchard@aberdeencity.gov.uk

DECLARATIONS OF INTEREST

You must consider at the earliest stage possible whether you have an interest to declare in relation to any matter which is to be considered. You should consider whether reports for meetings raise any issue of declaration of interest. Your declaration of interest must be made under the standing item on the agenda, however if you do identify the need for a declaration of interest only when a particular matter is being discussed then you must declare the interest as soon as you realise it is necessary. The following wording may be helpful for you in making your declaration.

I declare an interest in item (x) for the following reasons

For example, I know the applicant / I am a member of the Board of X / I am employed by... and I will therefore withdraw from the meeting room during any discussion and voting on that item.

OR

I have considered whether I require to declare an interest in item (x) for the following reasons however, having applied the objective test, I consider that my interest is so remote / insignificant that it does not require me to remove myself from consideration of the item.

OR

I declare an interest in item (x) for the following reasons however I consider that a specific exclusion applies as my interest is as a member of xxxx, which is

- (a) a devolved public body as defined in Schedule 3 to the Act;
- (b) a public body established by enactment or in pursuance of statutory powers or by the authority of statute or a statutory scheme;
- (c) a body with whom there is in force an agreement which has been made in pursuance of Section 19 of the Enterprise and New Towns (Scotland) Act 1990 by Scottish Enterprise or Highlands and Islands Enterprise for the discharge by that body of any of the functions of Scottish Enterprise or, as the case may be, Highlands and Islands Enterprise; or
- (d) a body being a company:-
 - i. established wholly or mainly for the purpose of providing services to the Councillor's local authority; and
 - ii. which has entered into a contractual arrangement with that local authority for the supply of goods and/or services to that local authority.

OR

I declare an interest in item (x) for the following reasons.....and although the body is covered by a specific exclusion, the matter before the Committee is one that is quasi-judicial / regulatory in nature where the body I am a member of:

- is applying for a licence, a consent or an approval
- is making an objection or representation
- has a material interest concerning a licence consent or approval

- is the subject of a statutory order of a regulatory nature made or proposed to be made by the local authority.... and I will therefore withdraw from the meeting room during any discussion and voting on that item.

ABERDEEN CITY COUNCIL

Town House,
ABERDEEN, 24 June 2019

MINUTE OF MEETING OF ABERDEEN CITY COUNCIL

Sederunt:

Lord Provost Barney Crockett, Chairperson;
Depute Provost Jennifer Stewart; and

COUNCILLORS

GILLIAN AL-SAMARAI
YVONNE ALLAN
CHRISTIAN ALLARD MEP
ALISON ALPHONSE
PHILIP BELL
MARIE BOULTON
DAVID CAMERON
JOHN COOKE
NEIL COPLAND
WILLIAM CORMIE
STEVEN DELANEY
ALAN DONNELLY
JACQUELINE DUNBAR
LESLEY DUNBAR
SARAH DUNCAN
STEPHEN FLYNN
GORDON GRAHAM
ROSS GRANT
MARTIN GREIG
DELL HENRICKSON
RYAN HOUGHTON

MICHAEL HUTCHISON
CLAIRE IMRIE
FREDDIE JOHN
JENNIFER LAING
DOUGLAS LUMSDEN
SANDRA MACDONALD
NEIL MacGREGOR
AVRIL MacKENZIE
CATRIONA MACKENZIE
ALEXANDER McLELLAN
CIARÁN McRAE
M. TAUQEER MALIK
THOMAS MASON MSP
ALEXANDER NICOLL
JAMES NOBLE
JOHN REYNOLDS
PHILIP SELLAR
GORDON TOWNSON
JOHN WHEELER
and
IAN YUILL

Lord Provost Barney Crockett, in the Chair

The agenda and reports associated with this minute can be found [here](#).

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

Council Meeting, Monday, 24 June 2019

ANNOUNCEMENTS

1. (A) The Lord Provost led tributes to former Councillor Jill Wisely who had recently passed away, expressing his gratitude that there had been a good civic representation at the funeral. Councillors Lumsden, Laing and Yuill added their own personal tributes to former Councillor Wisely, highlighting that she would be fondly remembered as a Councillor who served the city and her constituents extremely well, and was a good friend and source of counsel to many elected members from all sides of the political spectrum over the years.

(B) The Lord Provost intimated that this was the last Council meeting for Roddy MacBeath, Interim Democracy Manager, before he retired at the end of August. The Lord Provost highlighted that Mr MacBeath had served Aberdeen and the North East of Scotland for over 35 years, first starting with Grampian Regional Council in 1983 before joining Aberdeen City Council when it was first established. Councillors Boulton, Flynn, Laing, Lumsden and Yuill paid tribute to Mr MacBeath for his service and acknowledged how helpful he had been towards all members in what could often be a challenging role.

The Council resolved:-

to concur with the remarks of the Lord Provost and the various Councillors.

ADMISSION OF BURGESSES

2. The persons undermentioned were admitted into the presence of the Council and passed as Burgesses of Guild in respect of their respective Acts of Admission in the Guild Burgess Book:-

Julien Keith Brown, Chartered Engineer, Aberdeen

Graham Guyan, Company Director, Aberdeen

The Right Reverend Bishop Hugh Gilbert, Roman Catholic Bishop, Aberdeen

Kevin McCormick, Public Relations Director, Aberdeen

Pamela Snape, Retired Teacher, Aberdeen

DETERMINATION OF URGENT BUSINESS

3. The Lord Provost advised that he had accepted a notice of motion by Councillor Laing as a matter of urgency in terms of Section 50B(4)(b) of the Local Government (Scotland) Act 1973, and that it would be considered following the notices of motion which were already on the agenda.

The Council resolved:-

to note the position.

Council Meeting, Monday, 24 June 2019

DECLARATIONS OF INTEREST

4. Councillor Yuill declared an interest in relation to item 9(e) (Tour of Britain Funding Approval) as a member of Cycling UK but did not consider that the nature of his interest required him to leave the meeting.

Councillor Mason MSP declared a general interest by virtue of his position as a Member of the Scottish Parliament for North East Scotland.

MINUTE OF MEETING OF ABERDEEN CITY COUNCIL OF 4 MARCH 2019

5. The Council had before it the minute of meeting of Aberdeen City Council of 4 March 2019.

The Council resolved:-
to approve the minute.

MINUTE OF MEETING OF ABERDEEN CITY COUNCIL OF 5 MARCH 2019

6. The Council had before it the minute of meeting of Aberdeen City Council of 5 March 2019.

The Council resolved:-
to approve the minute.

MINUTE OF MEETING OF GILDTRY AND MORTIFICATION FUNDS COMMITTEE OF 16 MAY 2019

7. With reference to Article 4 of the minute of meeting of the Guildry and Mortification Funds Committee of 16 May 2019, the Council had before it, by way of remit, a recommendation that the allowances paid from the Guildry fund to Burgesses of Guild, widows and widowers of Burgesses and children of Burgesses be increased by 5% to be backdated from 1 May 2019.

The Council resolved:-
to approve the 5% increase in annual allowances to be backdated from 1 May 2019.

BUSINESS PLANNER

8. The Council had before it the business planner as prepared by the Chief Officer - Governance.

The Council resolved:-
to note the business planner.

Council Meeting, Monday, 24 June 2019

COUNCIL ANNUAL EFFECTIVENESS REPORT AND COMMITTEE ANNUAL EFFECTIVENESS REPORTS - GOV/19/286

9. The Council had before it a report by the Chief Officer - Governance which presented the annual effectiveness report for Council, as well as the annual effectiveness reports of the various Committees, which had been considered by those Committees.

The report recommended:-

that the Council -

- (a) note the annual effectiveness report for Council as contained at Appendix A; and
- (b) note the annual effectiveness reports of the various Committees as contained at Appendices B to L.

Councillor Laing moved, seconded by Councillor Lumsden:-

That the Council approve the recommendations contained within the report.

Councillor Flynn moved as an amendment, seconded by Councillor Jackie Dunbar:-

That the Council agree to not have annual effectiveness reports in the future.

On a division, there voted:-

For the motion (22) - Lord Provost; Depute Provost; and Councillors Allan, Bell, Boulton, Donnelly, Lesley Dunbar, Duncan, Graham, Grant, Houghton, Imrie, John, Laing, Lumsden, Macdonald, Avril MacKenzie, Malik, Mason MSP, Reynolds, Sellar and Wheeler.

For the amendment (21) - Councillors Al-Samarai, Allard MEP, Alphonse, Cameron, Cooke, Copland, Cormie, Delaney, Jackie Dunbar, Flynn, Greig, Henrickson, Hutchison, MacGregor, Catriona Mackenzie, McLellan, McRae, Nicoll, Noble, Townson and Yuill.

The Council resolved:-

to adopt the motion.

GOVERNANCE - COUNCIL DIARY 2020 AND EXTERNAL MEMBER - GOV/19/287

10. The Council had before it a report by the Chief Officer - Governance which presented a proposed calendar of Council and Committee meetings for January to December 2020 and sought approval for the appointment of a new Church of Scotland representative to the Education Operational Delivery Committee.

The report recommended:-

that the Council -

- (a) approve the proposed calendar of meetings from January to December 2020 as set out in Appendix 1; and
- (b) agree the appointment of Reverend Shuna Dicks as the new Church of Scotland representative on the Education Operational Delivery Committee with immediate effect.

Council Meeting, Monday, 24 June 2019

Councillor Lumsden moved, seconded by Councillor Boulton:-

That the Council -

- (1) approve the proposed calendar of meetings from January to December 2020 subject to the following amendments:-
 - move Full Council from 7 September 2020 to 24 August 2020
 - change the dates of the Operational Delivery Committee to 9 January, 5 March, 21 May, 10 September and 19 November 2020 (all commencing at 2.00pm)
 - change the dates of the Education Operational Delivery Committee to 16 January, 12 March, 28 May, 17 September and 26 November (all commencing at 10.00am); and
- (2) agree the appointment of Reverend Shuna Dicks as the new Church of Scotland representative on the Education Operational Delivery Committee with immediate effect.

Councillor Yuill moved as an amendment, seconded by Councillor Greig:-

That the Council -

- (1) approve, apart from the proposed dates of meetings of the Full Council, the proposed calendar of meetings from January to December 2020 as set out in Appendix 1;
- (2) in relation to meetings of the Full Council -
 - (a) agree that the Council budget setting meeting will take place at least five working days before or after any other Full Council meeting
 - (b) agree that the Full Council will meet once per committee meeting cycle in 2020
 - (c) agree that, apart from the budget setting meeting, Full Council meetings will take place on Wednesdays
 - (d) instruct the Chief Officer - Governance to report to the Council meeting on 2 September 2019 proposing a revised diary of Council meeting dates in 2020 which meet the requirements of (a), (b) and (c) above; and
- (3) agree the appointment of Reverend Shuna Dicks as the new Church of Scotland representative on the Education Operational Delivery Committee with immediate effect.

On a division, there voted:-

For the motion (22) - Lord Provost; Depute Provost; and Councillors Allan, Bell, Boulton, Donnelly, Lesley Dunbar, Duncan, Graham, Grant, Houghton, Imrie, John, Laing, Lumsden, Macdonald, Avril MacKenzie, Malik, Mason MSP, Reynolds, Sellar and Wheeler.

For the amendment (21) - Councillors Al-Samarai, Allard MEP, Alphonse, Cameron, Cooke, Copland, Cormie, Delaney, Jackie Dunbar, Flynn, Greig, Henrickson, Hutchison, MacGregor, Catriona Mackenzie, McLellan, McRae, Nicoll, Noble, Townson and Yuill.

The Council resolved:-

to adopt the motion.

Council Meeting, Monday, 24 June 2019

REVIEW OF POLLING DISTRICTS AND POLLING PLACES - GOV/19/253

11. The Council had before it a report by the Chief Officer - Governance which presented recommendations as part of the statutory review of polling districts and polling places before proceeding to public consultation.

The report recommended:-

that the Council -

- (a) subject to any changes, agree the recommended changes to polling districts as outlined;
- (b) subject to any changes, agree the recommended changes to polling places as outlined; and
- (c) following approval of the recommended changes to polling districts and polling places, proceed to public consultation.

The Council resolved:-

- (i) to agree the recommended changes to polling districts as outlined;
- (ii) to agree the recommended changes to polling places as outlined;
- (iii) to proceed to public consultation and request that it be made clear, for the consultation, which schools would be closed, and which schools would remain open whilst in use as polling places;
- (iv) to instruct the Chief Officer - Governance to write to the Scottish and UK Governments drawing their attention to the discrepancies between election expenditure and recoverable income, and inviting them to review the funding criteria; and
- (v) to request the Chief Officer - Governance to liaise with colleagues, as appropriate, to investigate the feasibility of increasing the recharge for the use of schools as polling places.

TREASURY MANAGEMENT POLICY AND STRATEGY - RES/19/258

12. The Council had before it a report by the Director of Resources which provided an update on Treasury Management activities undertaken during the financial year 2018/19.

The report recommended:-

that the Council -

- (a) consider and note the Treasury Management activities undertaken in the 2018/19 financial year as detailed in the report; and
- (b) approve the Council's revised Counterparty list as detailed at Appendix 1 to the report.

The Council resolved:-

to approve the recommendations.

Council Meeting, Monday, 24 June 2019

TOUR OF BRITAIN FUNDING APPROVAL - PLA/19/299

13. The Council had before it a report by the Chief Officer - City Growth which provided an update on discussions with SweetSpot, the promoters of the international cycling professional race, the Tour of Britain; and sought approval for the city to host the Final Stage of the Tour of Britain in 2020 and the Grand Depart of the Tour of Britain in 2021.

The report recommended:-

that the Council -

- (a) instruct the Head of Commercial and Procurement Services, following consultation with the Chief Officer - Finance and the Chief Officer - City Growth, to enter into a contract to host the Final Stage of the Tour of Britain Event in 2020 and the Grand Depart of the Tour of Britain in 2021, subject to similar agreement being made by Aberdeenshire Council, and funding being secured by SweetSpot from EventScotland;
- (b) agree to underwrite the cost of each event to a maximum of £100,000 per annum for two years (2020 and 2021), subject to same agreement being made by Aberdeenshire Council and funding being secured by SweetSpot from EventScotland;
- (c) approve an additional £35,000 to cover the additional services that would be provided by the host location as detailed within the schedule VI of the contract as provided at Appendix 1 to the report;
- (d) instruct the Chief Officer - City Growth to work with local clubs, stakeholders and schools to deliver supplementary cycling activities that capitalise on the events for enthusiasts, local businesses and children; and
- (e) instruct the Chief Officer - City Growth to report back via a service update to the Council's City Growth and Resources Committee on progress to secure the event, sponsorship and the details of the events.

Councillor Laing moved, seconded by Councillor Boulton:-

That the Council approve the recommendations contained within the report with the addition that the service update to the City Growth and Resources Committee in recommendation (e) include an update on progress with the work contained within recommendation (d).

Councillor Yuill moved as an amendment, seconded by Councillor Delaney:-

That the Council -

- (1) instruct the Head of Commercial and Procurement Services, following consultation with the Chief Officer - Finance and the Chief Officer - City Growth, to enter into a contract to host the Final Stage of the Tour of Britain Event in 2020 and the Grand Depart of the Tour of Britain in 2021, subject to similar agreement being made by Aberdeenshire Council, and funding being secured by SweetSpot from EventScotland;
- (2) agree to underwrite the cost of each event to a maximum of £100,000 per annum for two years (2020 and 2021), subject to same agreement being made by Aberdeenshire Council and funding being secured by SweetSpot from EventScotland;

Council Meeting, Monday, 24 June 2019

- (3) approve an additional £35,000 to cover the additional services that would be provided by the host location as detailed within the schedule VI of the contract as provided at Appendix 1 to the report;
- (4) instruct the Chief Officer - City Growth to work with local clubs, stakeholders and schools to deliver supplementary cycling activities that capitalise on the events for enthusiasts, local businesses and children;
- (5) instruct the Chief Officer - City Growth to report back to the Council's City Growth and Resources Committee on progress to secure the event, sponsorship and the details of the events;
- (6) note that in 2019/20 the Council budgets to spend £0.254million on cycling in Aberdeen and that this represents 0.6% of the Council's budgeted revenue and capital transportation spending of £45.7million;
- (7) recognise that the Tour of Britain twice visiting Aberdeen presents an opportunity to both promote cycling and create a lasting legacy for cycling in Aberdeen; and
- (8) agree:-
 - (a) that in both 2020/21 and 2021/22 this Council will invest at least 2.5% of its transportation budgets in improving cycling infrastructure and supporting cycling in Aberdeen; and
 - (b) to instruct officers to discuss with the Aberdeen Cycle Forum, other partners and stakeholders how this additional investment in cycling in Aberdeen could best be utilised and report back to the Council on this.

On a division, there voted:-

For the motion (21) - Lord Provost; Depute Provost; and Councillors Allan, Bell, Boulton, Donnelly, Lesley Dunbar, Duncan, Graham, Grant, Houghton, Imrie, John, Laing, Lumsden, Avril MacKenzie, Malik, Mason MSP, Reynolds, Sellar and Wheeler.

For the amendment (21) - Councillors Al-Samarai, Allard MEP, Alphonse, Cameron, Cooke, Copland, Cormie, Delaney, Jackie Dunbar, Flynn, Greig, Henrickson, Hutchison, MacGregor, Catriona Mackenzie, McLellan, McRae, Nicoll, Noble, Townson and Yuill.

Absent from the division (1) - Councillor Macdonald.

There being a tied vote, in terms of Standing Order 31.6, the Lord Provost exercised his casting vote for the motion.

The Council resolved:-
to adopt the motion.

Council Meeting, Monday, 24 June 2019

NOTICE OF MOTION BY LORD PROVOST BARNEY CROCKETT

14. The Council had before it the following notice of motion by Lord Provost Barney Crockett:-

“Aberdeen City Council is proud of its efforts to tackle discrimination in all its forms, we celebrate our diverse community and we condemn racism and antisemitism wherever it is found. As part of the Council’s ongoing equalities work we resolve to join with the UK and Scottish Governments and the major political parties in the UK in signing up to the internationally recognised International Holocaust Remembrance Alliance (IHRA) guidelines on antisemitism which defines antisemitism as:-

‘Antisemitism is a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestations of antisemitism are directed towards Jewish or non-Jewish individuals and/or their property, towards Jewish Community institutions and religious facilities.’

The guidelines highlight various manifestations and are accessible at:- <https://www.holocaustremembrance.com/working-definition-antisemitism>

Council underlines its condemnation of all forms of racism in all its manifestations and adopts the IHRA definition of antisemitism as the working model for challenging and confronting incidents of this form of racism.”

The Council resolved:-

to approve the notice of motion.

NOTICE OF MOTION BY COUNCILLOR BOULTON

15. The Council had before it the following notice of motion by Councillor Boulton:-

“Council acknowledges the value of the Deeside Way both as a core path and a wildlife corridor. Accepts the Deeside Way is accessed by a variety of users, leisure and commuter cyclists, walkers, adults, children from the elderly to babies in prams, vulnerable individuals including wheelchair users. Instructs the Chief Officer - Corporate Landlord to report to the next meeting of the City Growth and Resources Committee with regard to the feasibility of making amendments to the Council’s procedure restricting vehicular access to the Deeside Way to:

1. maintenance/refuse collection vehicles and emergency vehicles only for the Deeside Way; and
2. prohibit any other access by any other vehicles for any other purpose.”

The Council resolved:-

to refer the notice of motion to the City Growth and Resources Committee.

Council Meeting, Monday, 24 June 2019

MATTER OF URGENCY

The Lord Provost intimated that he had directed in terms of Section 50B(4)(b) of the Local Government (Scotland) Act 1973, that the following item be considered as a matter of urgency to enable the Council to consider whether to note its interest with First Aberdeen timeously.

NOTICE OF MOTION BY COUNCILLOR LAING

16. The Council had before it the following notice of motion by Councillor Laing:-

“That Council:

- (1) notes the amendments agreed by the Rural Economy and Connectivity Committee at Stage 2 of the Transport (Scotland) Bill, to allow local authorities such as Aberdeen City Council to run their own bus services, either directly or through arms-length companies;
- (2) agrees that Aberdeen needs high quality, affordable, reliable public transport to allow it to perform as a major city;
- (3) agrees there are a high number of households who do not have access to a car and for economic, environmental and social reasons a well-run public transport system is essential; and
- (4) agrees, therefore, to instruct the Director of Resources to contact those involved in the proposed sale of First Aberdeen noting the Council’s interest and to report back to the City Growth and Resources Committee or Urgent Business Committee with details of how the Council might make a bid for First Aberdeen.”

The Council resolved:-

to approve the notice of motion.

- **BARNEY CROCKETT, Lord Provost.**

	A	B	C	D	E	F	G	H	I
1	COUNCIL BUSINESS PLANNER								
	The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			02 September 2019						
4	Community Covenant Advisory Working Group	Following Council approval in September 2018 to establish an Advisory Working Group to ensure the commitments contained in the Community Covenant are met, to present an annual report on the work of the Advisory Working Group in meeting the objectives set out in the report.		Derek McGowan	Early Intervention and Community Empowerment	Customer	Council decision	D	A service update is to be provided in the meantime.
5	Guildry Trust Constitution	Report presenting proposed changes to the Guildry Constitution.		Kundai Sinclair	Governance	Governance	Council decision	D	It is proposed to merge the Guildry Trust Constitution and Governance Review Trusts Update reports into one item. It is proposed to defer this report to the meeting of Full Council on 16 December 2019 to allow for a further update to be provided along with the associated documents. Discussions with charity regulator, OSCR, have taken longer than expected.
6	Governance Review - Trusts Update	To report back on proposals for the future of the Trusts in phases 2 and 3 of the work to review, wind up and/or amalgamate uneconomic or obsolete Trusts.		Kundai Sinclair	Governance	Governance	Council decision	D	
7	Review of Polling Districts and Polling Places	To present final proposals for approval following public consultation.		David Gow	Governance	Governance	Statute		
8	External Funding Update (Smart HyAware and Fuel Cell Cargo Pedelecs)	To update the Council on funding awards for the Smart HyAware and FCCP (Pedelecs) projects and seek procurement approval including related overseas travel for officers.		Louise Napier	City Growth	Place	Introduction 6		
9			16 December 2019						
10	Proposed Aberdeen Local Development Plan	To present the proposed Aberdeen Local Development Plan		Gale Beattie	Strategic Place Planning	Place	8		
11			02 March 2020						
12	Scheme of Governance Review	To report with proposals following a further review of the Scheme of Governance		Fraser Bell	Governance	Governance	13		

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
13			03 March 2020 (Budget meeting)						
14	Council Delivery Plan 2020/21	To present the Council's Delivery Plan for 2020/21 and detail the Council's priorities for 2020/21.		Martin Murchie	Business Intelligence and Performance	Commissioning	2		
15	General Fund Revenue Budget and General Fund Capital Programme	To set the General Fund Revenue Budget and Capital Programme		Jonathan Belford	Finance	Resources	1 and 2		
16	Common Good Budget	To provide details of the draft Common Good Budget for consideration by members		Jonathan Belford	Finance	Resources	2		
17	Housing Revenue Account Budget	To provide members with information to allow the setting of the rent level for 2020/21 as well as provisional rent levels for future years. In turn this will allow a capital programme for 2020/21 as well as a provisional programme for future years.		Jonathan Belford	Finance	Resources	2		

ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	2 September 2019
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Review of Polling Districts and Polling Places
REPORT NUMBER	GOV/19/323
CHIEF OFFICER	Fraser Bell
REPORT AUTHOR	David Gow
TERMS OF REFERENCE	Statute

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to gain the final approval of the Council for the list of polling districts and polling places, following public consultation.

2. RECOMMENDATION(S)

That Council :-

- 2.1 Approves the recommended changes to polling districts as outlined in section 3.8 below and in Appendix 1. These changes will come into effect when the Boundary Commission for Scotland's final report and recommendations for the 2018 Review of UK Parliament Constituencies is approved by the Westminster Parliament.
- 2.2 Approves the recommended changes to polling places as outlined in section 3.9 and in Appendix 2. Notes where these are dependent on the Boundary Commission for Scotland's final report and recommendations for the 2018 Review of UK Parliament Constituencies being approved by the Westminster Parliament.

3. BACKGROUND

- 3.1 The Council considered a report on the matter (GOV/19/253) at its meeting on 24 June 2019. The Council (i) agreed the recommended changes to polling

districts as outlined, (ii) agreed the recommended changes to polling places as outlined and (iii) agreed to proceed to public consultation.

Public Consultation

- 3.2 The public consultation was advertised on the Council website, on the Town House notice board, at the Central Library and using the Council social media channels. Consultation was also undertaken with the Electoral Registration Officer, Returning Officer for Aberdeenshire, the Disability Equity Partnership and Community Councils.

Comments Received Regarding Polling Districts

- 3.3 A query was received from Kirsty Blackman MP regarding the reason Palmerston (CN1202) is a very small polling district. The existing UK parliamentary boundary requires this polling district as it cuts through this very small part of Ward 12. However, if the 2018 Review proposals come into force, the boundary changes make this polling district unnecessary. It would then be merged with Bon-Accord (CS1201) and the districts renumbered to maintain sequential numbering. This change is therefore added to the final recommendations for polling districts.
- 3.4 Rosemount and Mile End Community Council expressed concern that the proposed revised UK parliamentary constituency boundaries split the Community Council area and will in time lead to the Community Council being broken up. The consultation period and time for responses in relation to the Review of UK parliamentary constituencies has passed and therefore it is too late to influence the final recommendations of the Boundary Commission for Scotland. Community Council boundaries are not dependent upon the UK parliamentary constituency boundaries and the implementation of revised parliamentary boundaries will not in itself lead to a change or review of the Community Council boundaries.

Responses Received Regarding Polling Places

3.5 Skene Square School

At the meeting of the Disability Equity Partnership on 17th July, concern was raised by one member of the group regarding access to Skene Square School. Issues raised included car parking, availability of ramps and access for wheelchair users. The member of the group who raised it did not have direct experience of voting at this polling place. There is car parking available and a permanent ramp to the entrance in place. On raising the concerns with polling staff, they had not received any negative feedback on access at the recent European Parliamentary Elections. One member of staff did mention that it may be preferable to open both sets of double doors that are situated on the route to the polling station and we will make note to do this in future. It is recommended that Skene Square Primary is continued to be used as a polling place.

3.6 Braehead School

A representation was received from a member of the public proposing St Columba's Church as an alternative to the use of Braehead School. It is agreed that this is a suitable alternative and it is recommended that this be the polling place for the Balgownie (DN0207) polling district.

3.7 Riverbank School

A representation was received from Riverbank Parent Council proposing Tillydrone Community Campus as an alternative to the use of Riverbank School. It is agreed that this is a suitable alternative and it is recommended that this be the polling place for the Tillydrone (CN0601) polling district.

Recommended Changes to Polling Districts

- 3.8 It is recommended that the changes to polling districts outlined in the report to Council of 24 June 2019 (GOV/19/253) be approved with the following addition;

Polling District	Recommended Change
Palmerston (CN1202)	To be merged with polling district Bon-Accord (CS1201) on implementation of revised polling district boundaries.

Recommended Changes to Polling Places

- 3.9 It is recommended that the changes to polling places outlined in the report to Council of 24 June 2019 (GOV/19/253) be approved with the following additions;

Polling District	Previous Polling Place	Recommended Change	Explanation (including timescale)
Balgownie DN0207 (previously DG0207)	Braehead School	St Columba's Church	Following representation from a member of the public, St Columba's Church provides a suitable alternative from after the Bridge of Don by-election. Braehead School will be used at the Bridge of Don by-election.
Tillydrone CN0601	Riverbank School	Tillydrone Community Campus	Following representation from Riverbank Parent Council, Tillydrone Community Campus provides a suitable alternative from its opening in August 2019.

4. FINANCIAL IMPLICATIONS

- 4.1 For the 2017 General Election, combined expenditure for the Aberdeen North and Aberdeen South constituencies was £379,518.92 and income was £377,384.98. For UK Parliamentary General Elections contested under the revised boundaries, we could expect to see a proportionate rise in these sums based on an increase in electorate, geographical coverage, staffing and polling place hire that the three additional polling districts will give. Using the proportionate change of the number of polling districts increasing from 90 to 93, projected expenditure increases by just under £13,000. The difference between expenditure and income increases from £2134 to £2206. The projected unrecoverable element is small enough that it could be expected to be accommodated within existing budget.

Following the Council meeting of 24 June 2019, the Returning Officer wrote to Scottish and UK Governments to draw attention to the discrepancy that exists for Local Authorities between election expenditure and recovered income and to ask that a review be carried out of the funding criteria. A response has yet to be received.

5. LEGAL IMPLICATIONS

- 5.1 Timings of statutory reviews of polling districts and polling places are specified in the Electoral Registration and Administration Act 2013. The next statutory review must take place between 1st October 2018 and 31st January 2020.
- 5.2 The requirements of this review are set out in Schedule A1 to the Representation of the People Act 1983.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Financial	The Council does not get reimbursed for all the additional expenditure caused by the extended boundaries.	Low	The Council will claim all additional costs, although there is always an element which is not accepted.
Legal	The review is a statutory requirement and must be complied with.	N/A	The Council will comply with its statutory duty.
Employee	There is no employee risk (the Returning	N/A	

	Officer is a separate employer)		
Customer	There will be no risk to customers in the Council area, beyond the fact that some voters will be using new polling places	Low	All voters are advised of polling places on their polling cards. All proposed new polling places have been risk assessed.
Environment	There will be no additional environmental risk	N/A	
Technology	There will be no additional technological risk	N/A	
Reputational	There will be no additional reputational risk	N/A	

7. OUTCOMES

Local Outcome Improvement Plan Themes

The proposals in this report have no direct impact on the LOIP

Design Principles of Target Operating Model

	Impact of Report
Organisational Design	The report complies with legislation
Governance	The report promotes, through the identification of designated local polling places, participation in the democratic process
Partnerships and Alliances	The incorporation of former Aberdeenshire polling districts into Aberdeen North and Aberdeen South constituencies will involve working with Aberdeenshire Council and the staff who ordinarily work in those locations. In more general terms, the hire of venues as polling places involves close working with the partners who are the owners of the respective properties.

8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	Completed
Data Protection Impact Assessment	Not required
Duty of Due Regard / Fairer Scotland Duty	Not required

9. BACKGROUND PAPERS

None.

10. APPENDICES

Appendix 1: List of recommended changes to polling districts following consultation.

Appendix 2: Full list of recommended polling places following consultation.

11. REPORT AUTHOR CONTACT DETAILS

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Appendix 1
Recommended Changes to Polling Districts

Polling District	Current Poll Code	New Poll Code / District	Changes Proposed at the 24 June 2019 Council Meeting	Additional Changes Proposed Following Consultation
KIRKHILL	DG0101	DN0101	These polling districts are moving from Gordon to Aberdeen North. It is proposed the polling district code changes to reflect this. There is no change proposed to these polling district boundaries.	
DYCE NORTH	DG0102	DN0102		
DYCE SOUTH	DG0103	DN0103		
STONEWOOD	DG0105	DN0105		
DANESTONE NORTH	DG0106	DN0106		
BANKHEAD	DG0107	DN0107		
DANESTONE SOUTH	DG0110	DN0110		
JESMOND	DG0201	DN0201		
MUNDURNO	DG0202	DN0202		
NEWBURGH	DG0203	DN0203		
GREENBRAE	DG0204	DN0204		
MIDDLETON	DG0205	DN0205		
PARKWAY NORTH	DG0206	DN0206		
BALGOWNIE	DG0207	DN0207		
SILVERBURN	DG0208	DN0208		
KINGSWELLS SOUTH	DS0306	DN0301	It is proposed to merge DN0306 (Kingswells South) with DN0301 (Kingswells Central). Kingswells South was a very small polling district created to accommodate the previous parliamentary boundaries. It is no longer needed. It is proposed to merge DN0309 (Denwood) with DS0308 (Woodend) Denwood was a very small polling district created to accommodate the previous parliamentary boundaries. It is no longer needed. A number of other polling districts in ward 3 will require to be renumbered and allocated a new polling district code to maintain sequential numbering.	
WHITEMYRES	DN0307	DN0306		
WOODEND	DS0308	DN0307		
DENWOOD	DN0309	DN0307		
SUMMERHILL CENTRAL	DN0310	DN0308		

MIDSTOCKET	CN0702	MIDSTOCKET EAST CS0705	The new boundary runs through these polling districts, splitting them into two. Midstocket East moves to Aberdeen South, Midstocket West remains in Aberdeen North. Berryden North remains in Aberdeen North and Berryden South moves to Aberdeen South. Other polling districts in ward 7 will require to be renumbered and allocated a new polling district code to ensure sequential numbering.	
BERRYDEN	CN0704	BERRYDEN SOUTH CS0706		
CALSAYSEAT	CN0801	CS0801	These polling districts are moving from Aberdeen North to Aberdeen South. It is proposed the polling district code changes to reflect this. There is no change proposed to these polling district boundaries.	
SUNNYBANK	CN0802	CS0802		
MOUNTHOOLY	CN0803	CS0803		
ST NICHOLAS	CN0805	CS0805		
PITODRIE SOUTH	CN0806	CS0806		
CASTLEHILL NORTH	CN0807	CS0807		
CASTLEHILL SOUTH	CN0808	CS0808		
CRAIGDEN	SN1002	SS1002		
SUMMERHILL SOUTH	SN1003	SS1003		
HAMILTON	CN1005	CS1005		
PALMERSTON	CN1202	CS1201	The proposed boundary changes make the Palmerston (CN1202) polling district unnecessary. It would then be merged with CS1201 and the districts in Ward 12 renumbered to maintain sequential numbering.	

Appendix 2

Full List of Polling Places and Recommended Changes

Polling District Code	Polling District Name	Polling Place	Changes Proposed at the 24 June 2019 Council Meeting	Additional Changes Proposed Following Consultation
ABERDEEN NORTH				
DN0101	KIRKHILL	DYCE CHURCH HALL		
DN0102	DYCE NORTH	DYCE CHURCH - DR COX ROOM		
DN0103	DYCE SOUTH	DYCE CHURCH HALL		
DN0104	NEWHILLS	BEACON SPORTS CENTRE		
DN0105	STONEYWOOD	STONEYWOOD PRIMARY SCHOOL	STONEYWOOD SCHOOL	
DN0106	DANESTONE NORTH	DANESTONE CONGREGATIONAL CHURCH		
DN0107	BANKHEAD	BEACON SPORTS CENTRE		
DN0108	BUCKSBURN	BUCKSBURN STONEYWOOD CHURCH		
DN0109	MUGIEMOSS	DANESTONE CONGREGATIONAL CHURCH		
DN0110	DANESTONE SOUTH	DANESTONE CONGREGATIONAL CHURCH		
DN0201	JESMOND	FOREHILL SCHOOL		
DN0202	MUNDURNO	GREENBRAE SCHOOL		
DN0203	NEWBURGH	GLASHIEBURN SCHOOL		
DN0204	GREENBRAE	GREENBRAE SCHOOL		
DN0205	MIDDLETON	THE JESMOND CENTRE	FOREHILL SCHOOL	
DN0206	PARKWAY NORTH	THE JESMOND CENTRE	GLASHIEBURN SCHOOL	
DN0207	BALGOWNIE	BRAEHEAD SCHOOL		ST COLUMBA'S CHURCH
DN0208	SILVERBURN	BALGOWNIE COMMUNITY CENTRE		
DN0209	BRIDGE OF DON	BALGOWNIE COMMUNITY CENTRE		
DN0301	KINGSWELLS CENTRAL	KINGSWELLS COMMUNITY CENTRE		
DN0302	KINGSWELLS NORTH	KINGSWELLS COMMUNITY CENTRE		
DN0303	SHEDDOCKSLEY EAST	KINGSFORD SCHOOL		
DN0304	SHEDDOCKSLEY WEST	SHEDDOCKSLEY COMMUNITY CENTRE		
DN0305	SUMMERHILL NORTH	MUIRFIELD SCHOOL		
DN0306	WHITEMYRES	SHEDDOCKSLEY BAPTIST CHURCH		
DN0307	WOODEND	SHEDDOCKSLEY BAPTIST CHURCH		
DN0308	SUMMERHILL CENTRAL	SHEDDOCKSLEY BAPTIST CHURCH		
DN0401	SPRINGHILL NORTH	HEATHRYBURN SCHOOL		
DN0402	HEATHRYFOLD	MANOR PARK SCHOOL		
DN0403	MIDDLEFIELD	MANOR PARK SCHOOL		
DN0404	SPRINGHILL SOUTH	NORTHFIELD COMMUNITY CENTRE		
DN0405	BYRON	NORTHFIELD COMMUNITY CENTRE		
DN0406	CUMMINGS PARK	CUMMINGS PARK COMMUNITY CENTRE		
DN0407	MASTRICK WEST	MASTRICK COMMUNITY CENTRE		
DN0408	MASTRICK EAST	QUARRYHILL SCHOOL		
DN0501	HILTON WEST	HILTON COMMUNITY CENTRE		
DN0502	HILTON EAST	HILTON COMMUNITY CENTRE		
DN0503	WOODSIDE	WOODSIDE FOUNTAIN CENTRE		
DN0504	HILTON SOUTH	HIGH CHURCH HILTON		

DN0505	ROSEHILL	HIGH CHURCH HILTON		
CN0506	STOCKETHILL	CAIRNCRY COMMUNITY CENTRE		
CN0507	CORNHILL	CAIRNCRY COMMUNITY CENTRE		
CN0508	KITTYBREWSTER	KITTYBREWSTER SCHOOL		
CN0601	TILLYDRONE	RIVERBANK SCHOOL		TILLYDRONE COMMUNITY CAMPUS
CN0602	DON	SEATON SCHOOL		
CN0603	SEATON NORTH	SEATON SCHOOL		
CN0604	ST MACHAR	POWIS COMMUNITY CENTRE		
CN0605	SEATON SOUTH	ST MARY'S CHURCH		
CN0701	RAEDEN	MIDSTOCKET PARISH CHURCH		
CN0702	MIDSTOCKET WEST	MIDSTOCKET PARISH CHURCH		
CN0703	ASHGROVE	ASHGROVE CHILDREN'S CENTRE		
CN0704	BERRYDEN NORTH	SKENE SQUARE SCHOOL	ASHGROVE CHILDREN'S CENTRE (on implementation of revised polling district boundaries)	
CN0809	PITTODRIE NORTH	PITTODRIE STADIUM SIR ALEX FERGUSON LOUNGE	ST MARY'S CHURCH (once Pittodrie Stadium is no longer available)	

ABERDEEN SOUTH

CS0705	MIDSTOCKET EAST	MIDSTOCKET PARISH CHURCH	SKENE SQUARE SCHOOL (on implementation of revised polling district boundaries)	
CS0706	BERRYDEN SOUTH	SKENE SQUARE SCHOOL		
CS0707	GILCOMSTON NORTH	NEW LIFE INTERNATIONAL CHURCH		
CS0708	GILCOMSTON SOUTH	ST MARY'S CATHEDRAL		
CS0801	CALSAYSEAT	CATHERINE STREET COMMUNITY CENTRE		
CS0802	SUNNYBANK	SUNNYBANK SCHOOL		
CS0803	MOUNTHOOLY	CATHERINE STREET COMMUNITY CENTRE		
CS0804	WOOLMANHILL	CATHERINE STREET COMMUNITY CENTRE		
CS0805	ST NICHOLAS	SEAMOUNT COURT-TENANT'S ROOM		
CS0806	PITTODRIE SOUTH	HANOVER COMMUNITY CENTRE		
CS0807	CASTLEHILL NORTH	HANOVER COMMUNITY CENTRE		
CS0808	CASTLEHILL SOUTH	ABERDEEN CITADEL (SALVATION ARMY BUILDING)		
SS0901	PETERCULTER WEST	ST PETER'S HERITAGE CENTRE		
SS0902	PETERCULTER EAST	PETERCULTER SPORTS CENTRE		
SS0903	MILLTIMBER	MILLTIMBER COMMUNITY HALL		
SS0904	BIELDSIDE	ST DEVENICK'S CHURCH HALL		
SS0905	CULTS WEST	CULTS KIRK CENTRE		
SS0906	CULTS EAST	CULTS KIRK CENTRE		
SS1001	HAZLEHEAD	HAZLEHEAD LEARNING CENTRE		
SS1002	CRAIGDEN	HAZLEHEAD LEARNING CENTRE		
SS1003	SUMMERHILL SOUTH	FERNIELEA SCHOOL		
CS1004	RUBISLAW	ST MARY'S EPISCOPAL CHURCH		
CS1005	HAMILTON	ST MARY'S EPISCOPAL CHURCH		
SS1006	CRAIGIEBUCKLER	CRAIGIEBUCKLER CHURCH HALL		
SS1007	SEAFIELD	AIRYHALL COMMUNITY CENTRE		
CS1008	HARLAW	QUEEN'S CROSS PARISH CHURCH		
CS1009	CROMWELL	HOLBURN WEST CHURCH		

CS1010	ASHLEY	HOLBURN WEST CHURCH		
SS1101	BRAESIDE	SCHOOL BRAESIDE PLACE	AIRYHALL COMMUNITY CENTRE	
SS1102	MANNOFIELD	MANNOFIELD CHURCH HALL		
SS1103	BROOMHILL WEST	MANNOFIELD CHURCH HALL		
CS1104	BROOMHILL EAST	RUTHRIESTON OUTDOOR SPORTS CENTRE-PAVILION		
SS1105	DEESIDE	ST FRANCIS CHURCH HALL		
SS1106	GARTHDEE	KAIMHILL COMMUNITY CENTRE		
SS1107	KAIMHILL	KAIMHILL COMMUNITY CENTRE		
CS1108	RUTHRIESTON	RUTHRIESTON COMMUNITY CENTRE		
CS1201	BON-ACCORD	FERRYHILL COMMUNITY CENTRE		
CS1202	FERRYHILL	FERRYHILL COMMUNITY CENTRE		
CS1203	GAIRN	SOUTH HOLBURN PARISH CHURCH		
CS1204	DUTHIE	FERRYHILL PARISH CHURCH HALL		
SS1205	TORRY WEST	TORRY YOUTH AND LEISURE LEARNING CENTRE		
SS1206	TORRY EAST	OLD TORRY COMMUNITY CENTRE		
SS1207	BALNAGASK EAST	TULLOS LEARNING CENTRE		
SS1208	BALNAGASK WEST	BALNAGASK COMMUNITY CENTRE		
SS1301	ABBOTSWELL	ABBOTSWELL SCHOOL		
SS1302	KINCORTH	KINCORTH COMMUNITY CENTRE		
SS1303	TULLOS	ALTENS COMMUNITY CENTRE		
SS1304	CRAIGHILL	ABBOTSWELL SCHOOL		
SS1305	NIGG	KINCORTH COMMUNITY CENTRE		
SS1306	LOIRSTON	LOIRSTON ANNEXE COMMUNITY CENTRE		
SS1307	COVE	LOIRSTON ANNEXE COMMUNITY CENTRE		

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ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	2 September 2019
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	External Funding Update (Smart HyAware and Fuel Cell Cargo Pedelects)
REPORT NUMBER	PLA/19/355
CHIEF OFFICER	Richard Sweetnam
REPORT AUTHOR	Louise Napier
TERMS OF REFERENCE	Introduction 6

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to update the Council on funding awards for the Smart HyAware and FCCP (Pedelects) projects and seek procurement approval including related overseas travel for officers.

2. RECOMMENDATION(S)

- 2.1 It is recommended that Council:

Smart Hy-Aware

- a. Notes the successful application and award for the Interreg Europe 'Smart Hy-Aware' (Smart solutions for HYdrogen potential AWAReness Enhancing) project for €217,000, and match funding from ONE and Scottish Enterprise;
- b. Approves total project costs for Smart HyAware as detailed in this report; and
- c. Delegates authority to the Chief Officer – City Growth to procure the appropriate goods and services necessary to undertake the project, including appropriate travel and associated spend for up to two officers to attend partner meetings and annual conferences connected with this project.

Fuel Cell Cargo Pedelecs

- d. Notes the successful application and award of grant for the Interreg North West Europe (NWE) Fuel Cell Cargo Pedelecs (FCCP) project for €458,392, and match funding from Transport Scotland and the Scottish Government;
- e. Approves total projects costs for the Fuel Cell Cargo Pedelecs projects as detailed in this report; and
- f. Delegates authority to the Chief Officer – City Growth to procure the appropriate goods and services necessary to undertake the project, including appropriate travel and associated spend for up to two officers to attend partner meetings and annual conferences connected with this project.

3. BACKGROUND

Smart Hy-Aware

- 3.1 Smart Hy-Aware is a transnational cooperation project aiming to promote hydrogen-electric mobility by tackling infrastructure and market uptake challenges surrounding this technology. For Aberdeen City Council the funding will cover the role of a dedicated Project Officer for a three-year period to develop stakeholder engagement, map demand in the sector and develop and deliver an updated Hydrogen Strategy and Action Plan. A consortium was established by the Government of Aragon with Partners: Lazio Region, Province of South Holland, Municipality of Delphi, Transport Malta, Aberdeen City Council, Hydrogen Fuel Cells and Electro-Mobility in European Regions and Pannon Business Network Association and an application made to Interreg Europe for 85% funding.
- 3.2 Following report CHI/17/259 (Finance, Policy and Resources, December 2017), the Council was recently informed that the Smart Hy-Aware project has been successful for Interreg Europe funding.
- 3.3 Total project costs are €179,987.50, with 85% of costs recoverable from Interreg Europe. A total of €26,998.13 is required to match fund the project. Discussions have taken place with Opportunity North East (ONE) and Scottish Enterprise with regards to development of this project and role within the city's hydrogen economy. From these, both ONE and Scottish Enterprise have agreed to provide match funding (£20,000 in total) to support the role, and as such the project is fully funded by external grants.
- 3.4 The project will have its first partner meeting mid-September in Spain, the location of the Lead Partner. Two officers from Aberdeen City Council would need to attend to provide assurance on project delivery and financial compliance activities. All travel will be booked in accordance with the Council's policies on travel.

Fuel Cell Cargo Pedelecs (FCCP)

- 3.5 The FCCP project is a transnational project seeking funding from the Interreg North West Europe Programme. It is led by the German Aerospace Centre and involves cooperation with eight European partners, including Aberdeen City Council. The project will address transport and emission issues caused by the final stages of goods delivery. For Aberdeen City Council, the funding will cover 10 hydrogen cargo bikes to aid with “last mile delivery” in the City Centre. Officers have had conversations with courier companies and have noted expressions of interest.
- 3.6 Following report CHI/17/259 (Finance, Policy and Resources, December 2017), the Council was informed that the FCCP project has been successful for Interreg North West Europe funding.
- 3.7 Total project costs are €458,392 with 60% of costs recoverable from Interreg NWE. A total of €183,000 (£162,000, June 2019) is required to match fund the project. Both Transport Scotland and the Scottish Government’s Air Quality Action Plan team have approved expenditure of £81,000 each as a contribution towards the project, and as such the project is fully funded by external grants.
- 3.8 The project will have its first partner meeting mid-September in Germany, the location of the Lead Partner. Two officers from Aberdeen City Council would need to attend to provide assurance on project delivery and financial compliance activities. All travel will be booked in accordance with the Council’s policies on travel.

4. FINANCIAL IMPLICATIONS

- 4.1 Both projects have achieved 100% grant funding from Partner organisations. There is no requirement for the Council to provide match funding from within its own resources.
- 4.2 Financial modelling will be carried out to incorporate the expenditure profiles and supporting grant claims within Council budgets across the life of each of the projects.

5. LEGAL IMPLICATIONS

- 5.1 All contracts are, and will continue to be, subject to review and approval by the Head of Commercial and Procurement Services and the Chief Officer - Governance.
- 5.2 The grants agreements for Smart Hy-Aware and FCCP have both been accepted and signed under General Powers Delegated to Chief Officers:

“23) Following consultation with the Convener of the City Growth and Resources Committee, to approve applications for, and to accept, grant funding, provided that the terms and conditions of such funding have been

approved by the Chief Officer - Finance and the Head of Commercial and Procurement Services before acceptance.”

- 5.3 Interreg funding comes from the European Union’s European Regional Development Fund (ERDF). There are no identified risks to this funding in relation to Brexit and grant agreements have been signed by Aberdeen City Council and the Lead Partner to access funding.

6. MANAGEMENT OF RISK

Category	Risk	Low (L) Medium (M) High (H)	Mitigation
Financial	Failure to comply with Interreg NWE or Interreg Europe spend procedures	L	Staff are aware of current guidance but the attendance of a funding officer at meetings will assist in ensuring compliance.
	Project overspend	L	Regular budget monitoring
	Exchange Rate fluctuations	L	Continuously review project budget in light of fluctuations
Legal	Failure to comply with grant agreements – such as inability to meet project timescales	L	Contingencies in place to ensure project milestones are realistic and will be met
	Failure to comply with Procurement legislation	L	All contracts will be reviewed and approved by the Commercial & Procurement Team
Employee	Participation in projects will result in increased demand on staff resources.	M	New staff have been approved through the Establishment Board on a 2-year fixed term basis.
	Projects are 3 years with 2-year fixed term post approved only.	M	Extend the fixed term posts to 3 years at some stage to cover the project life.
Customer	Delays in project may impact deployment timescales for operators	L	Flexibility will be built into contracts and delivery strategies
Environment	The Pedelects must be safe and compliant with HSE regulations	L	The supplier will be appropriately checked to ensure safety aspects of delivery are not compromised

Technology	Failure in maintenance supply chain may result in operational downtime	L	A schedule of components and their supply routes will be compiled to ensure that any items are easily traceable and accessible
Reputational	Failure to deliver the project could result in a loss of the city's reputation as a world leader in hydrogen technology Demand fails to materialise for using the pedelecs	L L	Officers have experience of development and delivery of hydrogen projects in the city These are demonstration projects and funding is provided to test market operations.

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous Economy	Delivers on LOIP primary drivers of: Investment in infrastructure; innovation; inclusive economic growth; and, internationalisation.
Prosperous People	Increasing uptake of hydrogen technology will reduce NOx and Lead Particulates, which are known to reduce life expectancy.
Prosperous Place	Increasing uptake of (renewable) hydrogen technology will reduce carbon emissions.

Design Principles of Target Operating Model	
	Impact of Report
Customer Service Design	None
Organisational Design	None
Governance	None
Workforce	None
Process Design	None
Technology	Investing in a hydrogen future allows the Council to better prepare for customers' needs in future.
Partnerships and Alliances	Participation in external international partnerships results in new opportunities for joint working and collaboration. Both projects are working with a number of Partners to deliver elements of the

	hydrogen programme at no cost to the Council, resulting in increased external funding and investment to Aberdeen.
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8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	Full EHRIA not required.
Data Protection Impact Assessment	Not required.
Duty of Due Regard / Fairer Scotland Duty	Not applicable.

9. BACKGROUND PAPERS

Finance, Policy and Resources: CHI/17/259 - 1st December 2017
 Projects, Partnerships & Funding Update
<https://committees.aberdeencity.gov.uk/documents/s77430/CHI.17.259%20-%20PPF%20UPDATE.pdf>

10. APPENDICES

None.

11. REPORT AUTHOR CONTACT DETAILS

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Climate Emergency

“This Council notes:

1. Human activity has already caused irreversible climate change, the impact of which is felt around the world, that global temperatures have increased by over 1 degree Celsius from pre-industrial levels that atmospheric CO₂ levels are over 406 parts per million (ppm), far exceeding the 350 ppm deemed a ‘safe’ level for humanity⁶, and that the world is on track to overshoot the Paris Agreement’s 1.5°C temperature increase limit before 2030;^{2, 3}
2. The IPCC’s Special Report on Global Warming of 1.5°C published in November 2018 describes the harm that a 2°C rise is likely to cause, and tells us that limiting Global Warming to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society, the private sector, indigenous peoples and local communities³;
3. In order to reduce the chance of runaway Global Warming and limit the effects of Climate Breakdown, it is imperative that each of us reduces our CO₂ eq (carbon equivalent) emissions from their current 6.5 tonnes per person per year to less than 2 tonnes without delay;¹
4. Individuals can accept responsibility for living in a more sustainable way but cannot be expected to make these changes on their own, that carbon emissions result from both production and consumption, and so Governments - national, regional and local - must change legislation, standards and their approach to meet the need to reduce our CO₂ eq emissions and make low carbon living easier to achieve and the new ‘norm’;
5. Local authorities and councils across the world are responding by declaring a ‘Climate Emergency’ and committing to address this emergency.

This Council believes that:

1. All governments have a duty to limit the negative impacts of Climate Breakdown, and local government recognises it cannot and should not wait for national governments to act.
2. It is important for the residents of Aberdeen that the council and other public authorities commit to reducing CO₂ eq emissions and work towards carbon neutrality as quickly as possible;
3. Bold climate action can deliver economic benefits by way of new jobs, economic savings, market opportunities and improved well-being.

This Council agrees to:

1. Declare a ‘Climate Emergency’;

2. Pledge to work proactively with others to make Aberdeen carbon neutral by 2030;
3. Continue to work with partners and community groups across Aberdeen to deliver this new goal through all relevant strategies and plans;
4. Assist communities to become more resilient to the impacts of global warming, particularly to flooding and to drought;
5. Instruct the Director of Resources to report to Full Council before the end of 2019 on how carbon budgeting could be introduced into the council's budget setting processes;
6. Instruct the Chief Executive to report to Full Council before the end of 2019 with the actions the Council has taken, and proposals for action to be taken, to address this emergency.

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